

2010-11 Certification Program

CPCCMTM
CERTIFIED PROFESSIONAL CONTRACTS MANAGER

CFCCMTM
CERTIFIED FEDERAL CONTRACTS MANAGER

CCCMTM
CERTIFIED COMMERCIAL CONTRACTS MANAGER

CFCM and CCCM Prerequisites

- Bachelor's degree from a regionally or Distance Education and Training Council accredited college or university
- Candidates with degrees from outside the U.S. will be evaluated on an individual basis
- Degree requirement may be waived with minimum 10 years of experience
- 80 hours of Continuing Professional Education
- Minimum one year of experience

CFCM Changes as of Jan 2011

- Exam expands from 110 questions to 150 questions
- Covers all FAR Parts except 26 and 41
- Exam time limit increases from 3 hours to 4
- New CFCM Study Guide (Available Dec 2010)
- New CFCM Practice Exam (Available Dec 2010)

Recommended study materials for the CFCM

- From our Bookstore
 - *Federal Knowledge Module Study Guide (Available through Nov 2010)*
 - *CFCM Study Guide (Available Dec 2010)*
 - *Desktop Guide to Basic Contracting Terms*

CCCM Changes as of Jan 2011

- Exam expands from 110 questions to 150
- Exam time limit rises from 3 hours to 4
- All new CCCM practice exam available now

Recommended study materials for the CCCM

- *Commercial Knowledge Module: Preparatory Study Manual*
- *The UCC in a Nutshell (Amazon.com)*
- Only Articles 1, 2, and 2a are covered on the exam

CPCM Prerequisites

- Bachelor's degree from a regionally or Distance Education and Training Council accredited college or university
- Candidates with degrees from outside U.S. will be individually evaluated
- No waivers
- Minimum 120 hours of CPE
- Minimum 5 years of experience

CFCM Prerequisites

- Bachelor's degree from a regionally or Distance Education and Training Council accredited college or university
- Candidates with degrees from outside the U.S. will be evaluated on an individual basis
- Degree requirement may be waived with minimum 10 years of experience
- 80 hours of Continuing Professional Education
- Minimum one year of experience

CPCM Exam

- 180 Questions
- Four hour time limit
- New CPCM Study Guide introduced Jul 2010
- New practice exams (Contract Principles, Contract Acquisition/Strategy, Contract Administration, and Specialized Knowledge now available

What does the CPCM exam cover?

- CM knowledge (75%)
 - CMBOK: Contract Principles, Contract Planning/Strategy, Specialized Knowledge, and Contract Administration
 - Negotiations, partnerships, PBA, acquisition planning, contract types, contract law, organizational maturity, market research, construction, design-build, etc
 - Any CM with 5 years experience should be familiar with the exam content
- GB knowledge (25%)
 - Accounting, finance, economics, marketing, management, operations management, quantitative methods

Recommended study materials for the CPCM

- From our Bookstore
 - *CPCM Study Guide Desktop Guide*
 - *Guide to the CMBOK, 2nd Edition, April 2004*
- Practice exams
 - General Business, Contract Principles, Contract Planning/Strategy, Specialized Knowledge, and Contract Administration
- Contracting e-courses
 - FAR Overview, PBA, Negotiations, Planning, and Contract Modifications & Options

Coming CPCM Changes

- 3.0 Version of CMBOK to be released by end of 2010
- CPCM exam will be updated and expanded to 200 questions by the end of 2011

Testing Options

- Online at Kryterion Learning Centers
- Paper exam at major NCMA national events
- Chapter-Proctored paper exam with approval of NCMA Certification Department

Recertification & Lifetime

- Recertification
 - Must earn at least 60 hours of continuing education over the 5-year renewal period
- Lifetime certification
 - Certificants over 60
 - Certificants who have been continuously certified for at least 20 years regardless of age

What Certification Is

- NCMA Certification
 - Validates your knowledge of CM
 - Forces you to keep current on CM
 - Brings you one step closer to professional perfection
- Education is an indicator of academic strength, while certification is an indicator of professional strength

What Certification Is Not

- Certification is not a substitute for performance
- Certification is not a substitute for experience
- Certification is not a substitute for teamwork
- Certification is not a guarantee of success
- Certification is not a determination of who can merely study well and pass an exam

“Opportunities are never lost.
They’re taken by someone else.”

- Anonymous

Contact certification@ncmahq.org
for more information